

Checklist Lesson 13: Developing a Long-term Maintenance Plan

Project Name:

Client:

Assessment Site:

Digital Data: Yes/No

Deadline:

- Goals and Objectives: Have the long-term goals and objectives for trail maintenance been clearly defined and documented?
- Resource Inventory: Has a comprehensive inventory of the trail's resources (including natural, cultural, and structural features) been completed and updated regularly?
- Maintenance Schedule: Is there a regular maintenance schedule in place? Does it cover all aspects of trail maintenance, from routine tasks to more intensive, less frequent work?
- Budget: Has a budget been set for trail maintenance? Does it account for both routine tasks and unexpected costs that may arise?
- Staff and Volunteer Management: Is there a plan for managing staff and volunteers? Does it include recruitment, training, and recognition programs?
- Equipment and Supplies: Is there an inventory of necessary maintenance equipment and supplies? Is there a plan for their procurement, storage, and replacement?
- Monitoring and Evaluation: Are there procedures in place for monitoring the condition of the trail and evaluating the effectiveness of maintenance activities?
- Safety and Risk Management: Has a risk management plan been developed? Does it address both user safety and worker safety?
- Environmental Considerations: Does the plan take into account potential environmental impacts and include strategies for minimizing these?
- Stakeholder Engagement: Are there strategies for engaging stakeholders (including trail users, local communities, and partners) in the maintenance planning process?

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